



Multnomah County Library Advisory Board

February 14, 2023

5:00 - 6:30 pm

Virtual Meeting

Join via Google Meet

meet.google.com/wic-ckkj-fmb

Join via phone

502-482-5807

PIN: 930 041 064#

Meeting Agenda

Time	Item	Facilitator/ Presenter
5:00 - 5:15	Welcome + Check-In <ul style="list-style-type: none">• Introduction of any guests and folks joining via phone• Warm-up breakouts:<ul style="list-style-type: none">◦ <i>What's your muse or vibe for this year? What's a word/phrase/sentiment you're channeling?</i>• Approve January meeting minutes	Lizzie
5:15 - 5:30	2023 Membership Recruitment Plans <ul style="list-style-type: none">• Open recruitment 2/15 - 3/31 (6 weeks)• Review in April• Recommendations to LAB in May	Lizzie + Maddelyn
5:30 - 6:15	Updates from Library Director + Discussion <ul style="list-style-type: none">• Highlights from <i>Director's Report</i> and discussion (Vailey)• Strategic planning update (Annie)• Community services team (Annie)	Vailey Oehlke + Annie Lewis
6:15 - 6:20	Any Action Items + Closing <ul style="list-style-type: none">• Everybody Reads author event on 3/16• Group announcements (if any)	Maddelyn

Upcoming Meetings:

5:00-6:30 pm on March 14

Library Advisory Board Norms

Last updated September 2022

Meeting Planning and Communication

- Meeting materials should be shared the week prior to the meeting.
- If you have ideas for topics for a meeting, let LAB co-chairs or Maddelyn know.
- If issues come up between meetings, email the board to start a discussion. We can call a special meeting if needed.
- Everyone is welcomed and encouraged to share feedback with the LAB co-chairs or staff liaison before, during, or after a meeting.

Discussions

- Step up and step back - make sure everyone has an opportunity to speak and avoid dominating conversations.
- Allow one person to talk at a time and avoid having side conversations (use chat instead).
- Assume that everyone is speaking and acting with best intentions.
- Respect the opinions and perspectives of others.

Digital Meetings

- Assume there will be technology issues and be patient with each other.
- Remember that tone can be difficult to judge in digital spaces.
- Use the chat box to give encouragement and support!
- Use the chat box to ask questions during presentations.