![Multnomah County Library logo]

Multnomah County Library Advisory Board
June 13, 2023
5:00 - 6:30 pm
Virtual Meeting

Join via Google Meet
meet.google.com/wic-ckkj-fmb

Join via phone
502-482-5807
PIN: 930 041 064#

Meeting Agenda

Time	Item	Facilitator/ Presenter
5:00 - 5:10	**Welcome + Check-In** ● Introduction of any guests and folks joining via phone ● Warm-up breakouts: 　○ Do you have any nicknames (that you're willing to share)? ● Approve May meeting minutes	**Clare + Lizzie**
5:10 - 5:30	**Updates from Library Director + Discussion** ● Highlights from *Director's Report* and discussion (Vailey)	**Vailey**
5:30 - 6:15	**Culture, Bias, & Diverse Perspectives** ● Assessment activity ● Discussion ● Welcoming New LAB Members 　○ Jamboard activity	**Sonja Maddelyn**
6:15 - 6:25	**Committee Business / Workgroup Updates** ● Membership 　○ *Goodbye Rob!* 　○ Elect New Co-Chair (Lizzie outgoing) ● Fiscal Year 2023/2024 Plans	**All**
6:25 - 6:30	**Any Action Items + Closing** ● Group announcements (if any)	**All**

Upcoming Meetings:
July Member Potluck Social – date TBD

Library Advisory Board Norms

Last updated September 2022

Meeting Planning and Communication
- Meeting materials should be shared the week prior to the meeting.
- If you have ideas for topics for a meeting, let LAB co-chairs or Maddelyn know.
- If issues come up between meetings, email the board to start a discussion. We can call a special meeting if needed.
- Everyone is welcomed and encouraged to share feedback with the LAB co-chairs or staff liaison before, during, or after a meeting.

Discussions
- Step up and step back - make sure everyone has an opportunity to speak and avoid dominating conversations.
- Allow one person to talk at time and avoid having side conversations (use chat instead).
- Assume that everyone is speaking and acting with best intentions.
- Respect the opinions and perspectives of others.

Digital Meetings
- Assume there will be technology issues and be patient with each other.
- Remember that tone can be difficult to judge in digital spaces.
- Use the chat box to give encouragement and support!
- Use the chat box to ask questions during presentations.