

Meeting Minutes

Multnomah County Library Bond Oversight Committee
December 9, 2024
4:00 - 6:00 pm | Midland Library (hybrid meeting)

Committee Members Present

Ana Brophy, Jason Green, Kourtney Strong, Maralea Lutino, Nicole Pexton, Randall Edwards, and Rosie McGown were present. Jeffrey Scherer and Sophia Suhu were not available.

Staff Present

Annie Lewis, Library Director; Eric Arellano, CFO, Multnomah County; Kate Vance, PMO Deputy Director-DCA; Katie O'Dell, PMO Deputy Director-Library; Maddelyn High, Library Director's Assistant / Committee Staff Support; Mike Day, Bond Program Management Office (PMO) Director; and Tracey Massey, Director, Multnomah County Department of County Assets (DCA)

Welcome

Committee Chair Randall Edwards welcomed attendees.

Public Comment

Public comment was requested for submission via email ahead of the meeting. No known emails came in for public comment, and no members of the public were in attendance.

Committee Business

Edwards shared a personal thanks to outgoing committee members ending their terms: Jeffrey Scherer (Vice-Chair), Jason Green, Kourtney Strong, and Sophia Suhu. Edwards shared that it has been an honor to serve as committee Chair. Annie Lewis and Maddelyn High expressed gratitude to Edwards for serving as the committee's first Chair, and for staying on the committee through the completion of the bond program.

Rosie McGown made a motion to vote on new committee leadership (Nicole Pexton as Chair and Edwards as Vice-Chair); and Strong seconded. By show of hands (or virtual hands for those attending via Google Meet), Pexton was unanimously voted in as Chair and Edwards as Vice-Chair.

High noted that the committee will need to add a minimum of three new members in 2025, and committee members and staff offered to share the recruitment with their networks when posted.

High also shared a request for committee members to review a proposed quarterly meeting schedule for 2025, moving from Monday to Tuesday meetings.

Annual Report Worksession

County CFO Eric Arellano gave an update on the timeline for receipt of the enhanced audit scope, which is delayed and expected in time for the committee's presentation, and will be shared with

the committee as soon as it's available. The committee discussed adding a report addendum if needed based on results.

The committee discussed the draft of its second annual report, after having received the draft ahead of time via email. Minor edits were suggested, including cleaning up the language related to project timelines (fiscal year-end vs. date of the report release); edits to the assessment section and a note to keep the key consistent across reports; ideas for how to include the voices of Community Design Advocates (CDA) and Youth Opportunity Design Approach (YODA) participants in the committee's presentation; and other suggestions for clarification.

Edwards shared gratitude to committee members for their work on the report, which is intensive and a big lift. High echoed this appreciation.

Pexton made a motion to approve the draft report with the minor edits discussed, and Maralea Lutino seconded. By show of hands (or virtual hands for those attending via Google Meet), the report was unanimously approved.

The committee turned its attention to the board presentation on January 28. Edwards, Pexton, and Ana Brophy offered to represent the committee, sharing a summary of the annual report with the Board of County Commissioners. Arellano and other staff will plan to attend. High noted that a pre-planning meeting will be scheduled to work on the slide deck for this presentation.

Action Items + Closing

The meeting adjourned at 5:25 pm.